

Summary of Quotations				NAMES OF VENDORS							
Commodity:		Date:	2/7/2020	BID CANCELLED							
96631 & 96651											
Category: Envelope Printing & Letterhead		Requisition No:	A20-0509								
Mayor's Office		Bid Opening:	2/13/2020								
		or									
F.O.B:		Closing Date									
Delivery Requirements:		Purchase Period:									
Sealed Bid ___ Price Inquiry ___ Definite Quantities ___											

Item No.	DESCRIPTION	QUANTITY	UNIT OF MEASURE	PRICE PER M	TOTAL (PRICE PER M X QUANTITY)	UnitPrice	TOTAL (PRICE PER M X QUANTITY)	UnitPrice	TOTAL (PRICE PER M X QUANTITY)	UnitPrice	TOTAL (PRICE PER M X QUANTITY)	UnitPrice	TOTAL (PRICE PER M X QUANTITY)
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Letterhead, Standard with City Parish Seal, Reflex Blue imprint, flat print, 24 lb.,min. 96 brightness, 25% cotton fiber, watermarked, 8 1/2" x 11", 500 per box. ITEMS 0001-0005

1	1 M (minimum order)	1	M										
2	2.5 M	2.5	M										
3	5 M	5	M										
4	10 M	10	M										
5	25 M	25	M										

**Letterhead, Standard with City Parish Seal and one (1) additional logo, Reflex Blue imprint, flat print, 24 lb.,min. 96 brightness, 25% cotton fiber, watermarked, 8 1/2" x 11", 500 per box
ITEMS 0006-0009**

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45	5 M	5	M										
46	10 M	10	M										

9" x 12", 28#, brown Kraft catalog style, open end, no clasp, black ink, 250 per box, Police Department File Envelopes ITEMS 0047-0048

47	10 M (minimum order)	10	M										
48	15 M	15	M										

10" x 13", 28#, brown Kraft, catalog style, open end, no clasp, black ink, 250 per box, Sealed Bid envelopes. ITEM 0049

